Workforce Development Board Meeting Minutes
August 5, 2026
Bradford County Public Safety Center
29 VanKuren Drive
Towanda, Pa. 18848

1. The meeting was called to order at 10:00 am by Krystle Bristol and introductions were made.

2. **Those in attendance:** Krystle Bristol, Diana Edler, Matt Norton, Ken Reisinger, Jr., Angelic Hardy, Breanna Repard, Chris Roenning, Penne Watkins, Ashley Hollenback, Sonya Metzger and Ashley Frost.

   Those in attendance via Zoom – Betty Jo Morris, Debbi Johnson, Heather Nelson, Jim Nobles, Jonathan Benjamin, Ron Vogel Jr., Rosemary Franssen, Kristin Hamilton, Michaelene Shirey and Cheryl Stanton.

   NTRPDC Staff in attendance: Melissa Fleming, Frank Thompson, Jody McCarty, Renae Chamberlain, Bonnie Warner, Patty Sturzen, and Nancy Kulick.

3. **Citizens Comments:** None

4. **May 13, 2026 Meeting Minutes:**
   Following a motion made by Jim Nobles and seconded by Ken Reisinger Jr, the May 13, 2026 minutes presented, were approved. The motion carried unanimously with no abstentions.

5. **New Business- Melissa Fleming:**
   - **PA CareerLink Recertification** – (Previously sent in packet) - Following a motion made by Chris Roenning and second by Jim Nobles, the PA CareerLink Recertification presented, was approved. The motion carried unanimously with no abstentions.

   - **PY26 LEP Plan** – Following a motion made by Ken Reisinger Jr. and second by Matt Norton, the PY26 LEP (Limited Efficiency Plan) presented, was approved. The motion carried unanimously with no abstentions.

6. **Youth Committee Update-Jody McCarty -** Youth Committee Meeting held earlier this morning. March PY/2026 Report included in packet.
   - Roy Dalton has accepted the Youth Committee Chairperson position.
   - Career Coach updates – 2 new Career Coaches have been hired to replace the 2 vacancies.
   - 26/27 School year will be the first year all school districts participating in the BEP program, have agreed to pay for an additional day.
   - BCA & Trehab Summer Program highlights.

   - **Mini Grants**
     - 30 applications received, 17 funded to total just under $50,000.
     - Over 30 businesses & organization involved.
     - School playground project highlighted.
     - Mini grants will be offered again next year.

   - **VR Headsets –** 715 students were able to experience careers through the VR headsets this year**.**

- **What's Next –** A What's next event was held May 21st in Tioga County at the Mansfield Fire Hall.

- **Summer Camps**
  - 4 Career camps were held this year
  - In partnership with Johnson College, career camps were offered in:
    - Carpentry (9 participants)
    - Robotics (12 participants)
  - In partnership with NTEIC, career camps were held in:
    - Healthcare (14 participants)
    - Agriculture (28 participants) – 12 businesses and organizations participants.

7. Northern Tier Report: Reports in packet

- **PDE Report** - Reviewed by Penne Watkins
- **Program Updates**
  - **PY 26 Funding Impact Report** – Previously distributed to Board members, the report was reviewed by Missy followed by an extensive discussion covering funding history, current and anticipated funding reductions, the gap between mandated training expenditures and customer demand, operating budgets, WIOA cost reductions, hybrid delivery methods, and associated risk assessments.

  - **Hybrid Service Delivery Model** - Virtual meetings will be scheduled with the Service & Delivery Committee to discuss more on these topics before the November meeting.

8. Communications/Monitoring (Bonnie)

- Monitoring outline – (included in packet)

9. PA CareerLink Highlights (Sonya, Diana)

Bradford, Sullivan, Susquehanna and Wyoming Counties – Sonya Metzger -

- Upcoming Events – (included in packet)
  - Bradford & Sullivan Community Resource Fair - September 18, 2026
  - Sullivan County Recovery & Job Fair – September 9, 2026
  - Black Cat Bonanza
  - Hiring Events

Tioga County – Diana Edler – Flyer included in packet.

- Upcoming Events – (included in packet)
  - Annual Job Fair – September 16, 2026
  - On site workshop for job seekers

10. Old Business – None

11. Good of the Order – Board members shared highlighted events they have going on.

Rachel Selleck – HCI meeting September 8, 2026, MIP meeting October 8, 2026
Renae Chamberlain – Agricultural tourism map is now live and can be found on the NTRPDC website.
Chris Roenning – MOTHS program is in the process of creating a distribution list
Missy Fleming – Inspire grant update – RTI working to revitalize the Fit4Work Program.

Angelic Hardy – Certificate programs available
Rosemary Frannssen – Super busy with strong sales in last 6 months
Kristin Hamilton — Manufacture and Trades Career Day - Oct. 1, 2026

12. Next meeting date/Adjournment – November 4, 2026
With no further business before the Board, Krystle Bristol declared the meeting adjourned at 12:19 p.m. followed by a motion made by Chris Roenning and seconded by Ken Reisinger, Jr. The motion carried unanimously with no abstentions.

Respectfully submitted,
Nancy Kulick