

Workforce Development Board Meeting Minutes
August 7, 2024
Bradford County Public Safety Center
29 VanKuren Drive
Towanda, Pa. 18848

1. The meeting was called to order at 10:30 am by Melissa Fleming and introductions were made.
2. **Those in attendance:** Rachel Hauser, Jason Krise, Sonya Metzger, Mike Narcavage, Heather Nelson, Jim Nobles, Maria Nobles, Matt Norton, Ken Reisinger Jr., Breanna Repard, Cheryl Stanton, Penne Watkins and Ashley Russell.

Those in attendance via Zoom: Diana Edler, Rosemary Franssen, Brad Georgetti, Jill Payne, Michalene Shirey and Ronald Vogel Jr.

NTRPDC Staff in attendance: Frank Thompson, Melissa Fleming, Jody McCarty, Bonnie Warner, Patty Sturzen, Rachel Selleck, Lindsay Coleman and Nancy Kulick.

3. **Citizens Comments:** None.

4. **May 22, 2024 Meeting Minutes:**

Following a motion made by Jim Nobles and seconded by Jason Krise, the May 22, 2024 minutes presented, were approved. With no abstentions, the motion carried unanimously.

5. **New Business- Melissa Fleming:**

- **WIOA Local and Regional Plan –**
 - Required Action Plan due every 4 years.
 - Current Plan expires June 2025.
 - May need ADHOC Committee of the WDB to work on updating plan.
- **TANF YDP –** Missy explained the proposed changes to the TANF YDP program and how this will affect the enrollment and eligibility.

6. **Youth Committee Update-Jody McCarty:**

Youth Committee Meeting held earlier this morning. **June 2024 Report:**

- Review of the June 2024 Launch! Your Success Report.
- 17 new participants in the WIOA Program this year.
- 1 new enrollment for June -PY23.
- New program year will start July 1st, 2024.
- NTWDA at 95% of goal for the WIOA 20% Youth Work Experience Expenditure Requirement for PY 2023.
- NTWDA at 97% for WIOA 75% Out of School Youth Expenditure Requirement for PY 2023.
- Dual Enrollments – Supported 7 Students with a total of 61 Credits.
- BEP RFP.
- Mini Grants Update.
- What's Next Update.
- Virtual Reality Headsets – Have 10 sets.
- Success Stories shared by Trehab and BCA.

7. **Northern Tier Reports:**

- **Program Updates** – included in Packet.
- **Title II Report** – included in Packet.

- **NTRPDC updates – Frank Thompson**

- NTRPDC website is now live.
- Pennsylvania Rural Population Revitalization Committee (PRPRC) Listening Session - September 24, 2024.
- Comprehensive Economic Development Strategy (CEDS) Plan – on website.
- Long Range Transportation Plan (LRTP) Public Listening Sessions – on website.
- Camp Cadet. - Provided bus service for Students to attend.
- Business Summit held June 6, 2024. – Was very successful and will be working on plans for next year’s event.

8. Communications/Monitoring (Bonnie)

- PA CareerLink Continuous Improvement Plan - Year end results for PY23 were discussed.
- Change of Goals

9. PA CareerLink Highlights (Sonya, Diana)

Bradford, Sullivan, Susquehanna and Wyoming Counties – Sonya Metzger

- Upcoming Events highlighted
- Rapid Response Program

Tioga County – Diana Edler

- Recruitment Events
- Training Provider Expo
- PA CareerLink Spooktacular
- Reentry – Forming a committee
- Mobile Services

10. Old Business - None

11. Good of the Order

- Labor Market Info included in packet.

12. Next meeting date/Adjournment – November 6, 2024

The meeting adjourned at 11:55 a.m.

Respectfully submitted,
Nancy Kulick